



Personal/Family Communication Plan

PLAN HOW YOUR FAMILY WILL STAY IN CONTACT IF SEPARATED BY A DISASTER!

Step 1. Pick two meeting places:

- a. A location a safe distance from your home in case of a fire.
- b. A place outside your neighborhood in case you can't return home.

Step 2. Choose an out-of-state friend or relative as a “check-in contact” for everyone to call during the disaster.

- Post emergency telephone numbers by every telephone.
- Place all contact phone numbers on a 3x5 card for reference and give a copy to each family member; also put a copy in each car.

Step 3. If available, have at least one working landline in your home - “the old fashion phone.”

Step 4. Pay phones – “Does anyone have any change??” Keep change handy to use at a pay phone during a disaster.

Step 5. Establish a safe house for your children in your neighborhood, if possible.

Step 6. Create an “ICE” listing on every family member’s cell phone.
(ICE = In Case of Emergency).

Step 7. Change your outgoing voicemail message as to your status after the emergency to keep others informed.

Step 8. Keep a cell phone car charger for your cell phone in each vehicle.

Step 9. Practice! Post your Personal/Family Communication Plan at home and keep all family members education and informed of the communication plan during a disaster!